

**St Xavier's College, Ranchi**  
**(An Autonomous College of Ranchi University Ranchi)**  
**Undergraduate Admission for batch 2025-26**  
**NEP FYUGP & CBCS**

**Admission Process & Selection List**

Last date for online admission is **30/06/2025**. After the due date of admission, no one will be allowed to take admission. The seats will be allotted to others.

**STEPS FOR ONLINE ADMISSION AFTER SELECTION IN ST XAVIER'S COLLEGE, RANCHI**

Step 1	<p>Those candidates who are provisionally selected have to first register themselves to St. Xavier's college online admission portal from the given link. (Ignore if already registered)</p> <p><a href="https://onlineforms.sxcran.org/OnlineApp/Accounts/NewRegistrationNep">https://onlineforms.sxcran.org/OnlineApp/Accounts/NewRegistrationNep</a></p> <p><b>Instruction for Registration / Login</b></p> <ol style="list-style-type: none"> <li>1. Validate yourself using chancellor portal Form no.</li> <li>2. Use same Email Id and Mobile no previously used in chancellor portal.</li> <li>3. Those who are already registered into admission portal can directly visit the given link for further admission process.</li> </ol> <p><a href="https://onlineforms.sxcran.org/OnlineApp/Accounts/Login">https://onlineforms.sxcran.org/OnlineApp/Accounts/Login</a></p>
Step 2	Fill Personal Details.
Step 3	Fill Academic Details, and upload 10 <sup>th</sup> and 12 <sup>th</sup> Exam Marksheet.
Step 4	Select course in which you are selected and fill your 12 <sup>th</sup> Board marks details.
Step 5	Print your application form and wait for the intimation in on your registered Email-Id.
Step 6	After receiving intimation, Login to St Xavier's college Online Admission Portal. Click <b>Next</b> to proceed further.
Step 7	<p>Scan and upload the required documents. The following documents will be required at the time of admission.</p> <ol style="list-style-type: none"> <li>1. Passing certificate of class 10<sup>th</sup>, containing Name, Father's name and Date of Birth.</li> <li>2. School/College leaving certificate and Migration certificate.</li> <li>3. Character certificate.</li> <li>4. Mark sheet 10<sup>th</sup> and 12<sup>th</sup>.</li> <li>5. Admit card. 12<sup>th</sup> Board.</li> <li>6. Income certificate for ST/SC/BC-I/BC-II.</li> <li>7. Caste certificate for ST/SC/BC-I/BC-II.</li> <li>8. Aadhaar card.</li> <li>9. Chancellor Portal Application Form (<b>Mandatory</b>)</li> </ol> <p>If you don't have relevant documents submit An Undertaking for missing documents. Undertaking Performa attached with this selection list</p> <p>All documents must be scan from the original document. Merge all scanned documents and convert into one single <b>PDF file (size not exceeding 5MB)</b>.</p>

Step 8	<p>The uploaded documents will be verified by the Institute (this may take one or two days)</p> <p>After successful verification of documents, a link will be generated for payment in the admission portal. Payment can be done through Net banking/Debit/Credit card. Course wise fee (amount) will be displayed on the portal. Full amount to be paid in one installment. Failed payment can be sent by email at <a href="mailto:helpdesk@sxcran.org">helpdesk@sxcran.org</a></p>
Step 9	<p>After the successful payment, take a print out of Admission Acknowledgement Receipt. (If receipt is not generated wait for the next working day)</p>
Step 10	<p>Physical verification of the uploaded documents will be executed later. Information for that will be provided in the college website.</p>
<p><b>Note:</b> The entire admission process will be done through the official college admission portal.  <a href="https://onlineforms.sxcran.org/">https://onlineforms.sxcran.org/</a>  <b><i>Beware of fraud and fake calls and emails regarding admission.</i></b></p>	

*J 24/6/25*  
**PRINCIPAL**

**PRINCIPAL  
ST. XAVIER'S COLLEGE  
RANCHI**

## Undergraduate Admission for Batch 2025-28 Advertisement & Marketing (Self Finance)

### First Provisional Selection List

Last date for online admission is 30/06/2025. After the due date of admission, no one will be allowed to take admission. The seats will be allotted to others.

Form No / Code No		Form No / Code No		Form No / Code No	
25VASP00001	00001	25VASP00025	00025	20250004180	00049
20250147313	00002	25VASP00026	00026	20250008005	00050
20250091857	00003	25VASP00027	00027	20250018376	00051
25VASP00004	00004	20250007477	00028	20250008124	00052
20250049879	00005	20250001682	00029	20250033311	00053
20250077808	00006	20250156034	00030	20250121703	00054
20250065988	00007	20250007179	00031	20250035410	00055
25VASP00008	00008	20250039068	00032	20250015442	00056
20250028283	00009	20250019009	00033	20250025372	00057
20250085198	00010	20250030356	00034	20250015359	00058
25VASP00011	00011	20250166716	00035	20250006267	00059
20250021396	00012	20250157249	00036	20250175359	00060
20250047770	00013	20250009946	00037	20250074080	00061
20250088485	00014	20250006025	00038	20250008326	00062
20250141386	00015	20250014445	00039	20250023097	00063
25VASP00016	00016	20250013820	00040	20250151853	00064
20250052100	00017	20250007672	00041	20250176031	00065
25VASP00018	00018	20250009035	00042	20250181976	00066
25VASP00019	00019	20250039465	00043	20250182081	00067
20250141923	00020	20250169969	00044	20250187639	00068
20250018158	00021	20250006374	00045	20250192453	00069
20250155338	00022	20250136251	00046		
20250149694	00023	20250008917	00047		
20250054030	00024	20250004241	00048		

*J 24/6/25*  
**Principal**

**PRINCIPAL  
ST. KAVIER'S COLLEGE  
RANCHI**

**St Xavier's College, Ranchi**  
**(An Autonomous College of Ranchi University Ranchi)**  
**UNDERTAKING**  
**UG/PG**

Fill this Undertaking Form and Upload along with other's available documents

Student Name → \_\_\_\_\_

Programe Name → \_\_\_\_\_

Session → \_\_\_\_\_

Form No → \_\_\_\_\_

Father's Name → \_\_\_\_\_

Date of Birth → \_\_\_\_\_

Date → \_\_\_\_\_

**Respected Fr. Principal**

**I am unable to submit following documents.**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

**I will submit these documents before physical verification (organized by St. Xavier's College, Ranchi ),  
otherwise my admission may be canceled.**

**Candidate Signature**

**Parents/Guardian Signature**