

**St Xavier's College, Ranchi**  
**(An Autonomous College of Ranchi University Ranchi)**  
**Undergraduate Admission for batch 2025-26**  
**NEP FYUGP & CBCS**

**Admission Process & Selection List**

Last date for online admission is **11/07/2025**. After the due date of admission, no one will be allowed to take admission. The seats will be allotted to others.

**STEPS FOR ONLINE ADMISSION AFTER SELECTION IN ST XAVIER'S COLLEGE, RANCHI**

Step 1	<p>Those candidates who are provisionally selected have to first register themselves to St. Xavier's college online admission portal from the given link. (Ignore if already registered)</p> <p><a href="https://onlineforms.sxcran.org/OnlineApp/Accounts/NewRegistrationNep">https://onlineforms.sxcran.org/OnlineApp/Accounts/NewRegistrationNep</a></p> <p><b>Instruction for Registration / Login</b></p> <ol style="list-style-type: none"> <li>1. Validate yourself using chancellor portal Form no.</li> <li>2. Use same Email Id and Mobile no previously used in chancellor portal.</li> <li>3. Those who are already registered into admission portal can directly visit the given link for further admission process.</li> </ol> <p><a href="https://onlineforms.sxcran.org/OnlineApp/Accounts/Login">https://onlineforms.sxcran.org/OnlineApp/Accounts/Login</a></p>
Step 2	Fill Personal Details.
Step 3	Fill Academic Details, and upload 10 <sup>th</sup> and 12 <sup>th</sup> Exam Marksheet.
Step 4	Select course in which you are selected and fill your 12 <sup>th</sup> Board marks details.
Step 5	Print your application form and wait for the intimation in on your registered Email-Id.
Step 6	After receiving intimation, Login to St Xavier's college Online Admission Portal. Click <b>Next</b> to proceed further.
Step 7	<p>Scan and upload the required documents. The following documents will be required at the time of admission.</p> <ol style="list-style-type: none"> <li>1. Passing certificate of class 10<sup>th</sup>, containing Name, Father's name and Date of Birth.</li> <li>2. School/College leaving certificate and Migration certificate.</li> <li>3. Character certificate.</li> <li>4. Mark sheet 10<sup>th</sup> and 12<sup>th</sup>.</li> <li>5. Admit card. 12<sup>th</sup> Board.</li> <li>6. Income certificate for ST/SC/BC-I/BC-II.</li> <li>7. Caste certificate for ST/SC/BC-I/BC-II.</li> <li>8. Aadhaar card.</li> <li>9. Chancellor Portal Application Form (<b>Mandatory</b>)</li> </ol> <p>If you don't have relevant documents submit An Undertaking for missing documents. Undertaking Performa attached with this selection list</p> <p>All documents must be scan from the original document. Merge all scanned documents and convert into one single <b>PDF file (size not exceeding 5MB)</b>.</p>

Step 8	<p>The uploaded documents will be verified by the Institute (this may take one or two days)</p> <p>After successful verification of documents, a link will be generated for payment in the admission portal. Payment can be done through Net banking/Debit/Credit card. Course wise fee (amount) will be displayed on the portal. Full amount to be paid in one installment. Failed payment can be sent by email at <a href="mailto:helpdesk@sxcran.org">helpdesk@sxcran.org</a></p>
Step 9	<p>After the successful payment, take a print out of Admission Acknowledgement Receipt. (If receipt is not generated wait for the next working day)</p>
Step 10	<p>Physical verification of the uploaded documents will be executed later. Information for that will be provided in the college website.</p>
<p><b>Note:</b> The entire admission process will be done through the official college admission portal.  <a href="https://onlineforms.sxcran.org/">https://onlineforms.sxcran.org/</a>  <b><i>Beware of fraud and fake calls and emails regarding admission.</i></b></p>	

*J 29/8/25*  
**PRINCIPAL**

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ST. XAVIER'S COLLEGE  
RANCHI**

**St Xavier's College, Ranchi**  
**(An Autonomous College of Ranchi University Ranchi)**  
**UNDERTAKING**  
**UG/PG**

Fill this Undertaking Form and Upload along with other's available documents

Student Name → \_\_\_\_\_

Programe Name → \_\_\_\_\_

Session → \_\_\_\_\_

Form No → \_\_\_\_\_

Father's Name → \_\_\_\_\_

Date of Birth → \_\_\_\_\_

Date → \_\_\_\_\_

**Respected Fr. Principal**

**I am unable to submit following documents.**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

**I will submit these documents before physical verification (organized by St. Xavier's College, Ranchi ),  
otherwise my admission may be canceled.**

**Candidate Signature**

**Parents/Guardian Signature**

## Undergraduate Admission for Batch 2025-29

### B.A. Political Science Hons (FYUGP)

#### Second Provisional Selection List (Shift-I)

Last date for online admission is 11/07/2025. After the due date of admission, no one will be allowed to take admission. The seats will be allotted to others.

Code No	Form No
00003	20250000348
00006	20250000651
00010	20250000958
00012	20250001018
00088	20250005429
00096	20250006113
00123	20250008157
00165	20250014644
00205	20250024380
00212	20250025184
00222	20250026972
00223	20250027037
00228	20250028312
00232	20250028840
00257	20250032587
00284	20250037163
00290	20250038004
00312	20250047737
00315	20250048417
00338	20250060060
00343	20250060634
00397	20250108703
00416	20250126313
00453	20250164753
00480	20250188320

  
Principal

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RANCHI